

BARRY GLASSMAN
HARFORD COUNTY EXECUTIVE

BILLY BONIFACE
DIRECTOR OF ADMINISTRATION



KAREN D. MYERS
DIRECTOR OF PROCUREMENT

DEPARTMENT OF PROCUREMENT
16-196 - Janitorial Services

April 12, 2016

Ladies and Gentlemen:

The purpose of this addendum is to provide clarification(s) to all prospective proposers.

Question No. 1: Can you provide a list of which buildings are cleaned during business hours, as opposed to evening hours?

Answer No. 1: See Attachment A, for Service, Locations and Hours

Question No. 2: Also, please verify that there is no performance, or bid bond requirements with this project?

Answer No. 2: No Bonds are required

Question No. 3: I have a question will there be a pre- bid meeting for these contract ?

Answer No. 3: No Pre Bid meeting is planned.

Question No. 4: What is the square footage of the facilities ?

Answer No. 4: See Attachment A for site locations

Question No. 5: Is there gonna be a walk thru of the facilities ?

Answer No. 5: No.

Question No. 6: Are we providing paper products ?

Answer No. 6: No. See Attachment C, County Supplied Materials

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Question No. 6: Are we providing paper products ?

Answer No. 6: No. See Attachment C, County Supplied Materials

Question No. 7: Is there wage requirement ?

Answer No. 7: No wage requirements.

Question No. 8: Who is the current vendor and contract price?

Answer No. 8: There were two vendors that were awarded a contract from the last bid. They are: Abacus Corporation, of Baltimore, Maryland and P2Cleaning Services, LLC of Laurel, Maryland. The awarded amount of the current contract was for the amount of \$200,000.00 combined total for both firms per year.

The awarded rates were:

Abacus Corporation:
Janitorial Staff \$12.44
Supplies and Materials \$1.40
Total of \$13.84 per hour

Contingent Items
Strip and Wax Floors 2 person & Material Charge 0.30 per square foot
Spay and Buff Floors 2 person & Material Charge 0.20 per square foot
Shampoo Carpets 1 person & Materials Charge 0.15 per square foot
Spot Cleaning Carpets as need 1 person \$ Materials Charge \$25.00 per hour

P2 Cleaning Services
Janitorial Staff \$12.10
Supplies and Materials \$2.00
Total of \$14.10 per hour

Contingent Items
Strip and Wax Floors 2 person & Material Charge 0.28 per square foot
Spay and Buff Floors 2 person & Material Charge 0.10 per square foot
Shampoo Carpets 1 person & Materials Charge 0.13 per square foot
Spot Cleaning Carpets as needed 1 person & Materials Charge \$14.10 per hour.

Sincerely,



Daniel Guthrie, CPPB
Chief
cc: Erin Schafer, Chief